

Government of Jammu & Kashmir Directorate of Food, Civil Supplies & Consumer Affairs Department, Plot No.-58, Friends Colony, Trikuta Nagar Extension, Jammu 0191-2472372 (Tel.) 0191-2472373 (Fax) e-mail: compcapdjmu@gmail.com

Circular No:- 06-DFCS&CAJ-of-2018 Dated:- 20 /07/2018

It is enjoined upon all the Officers dealing with the applications received under RTI Act/ Public Service Guarantee Act/ Public Grievance Cell Complaints that all the applications under the above mentioned Acts/Rules must be disposed off within the stipulated time period. Any laxity in this behalf will be viewed very seriously and disciplinary action, as prescribed under J&K Civil Service Rules, shall be initiated against such delinquent officers/officials and the same shall also be reflected in their APRs, in addition to the action(s), as prescribed under these respective Acts/Rules.

Amit Sharma, KAS

Director

\$\$&CA, Department

Jammu (34

No: - 204/6/2274-80

Dated: 20-07-2018

Copy to the:-

- 1. Commissioner/ Secretary to Govt. Food Civil Supplies & Consumer Affairs Department, Civil Secretariat, Srinagar.
- 2. OSD to Hon'ble Advisor(K), Civil Secretariat , Srinagar.
- 3. Joint Director(Adm.), FCS&CA Department, Jammu.
- 4. Chief Account Officer, FCS&CA Department, Jammu.
- 5. All Assistants Directors(PIOs), FCS&CA Department, Jammu Division.
- 7. Order File.