



Government of Jammu and Kashmir
Directorate of Food, Civil Supplies and Consumer Affairs
Near Nehru Market, Ware House, Jammu-180001 (J&K)

Subject:- Submission of Leave Cases.

Circular No: - 03 -DFCS&CAJ-of 2019

Dated: - 25 / 05 / 2019

It is enjoined upon all Assistant Directors of Food, Civil Supplies and Consumer Affairs, Jammu Division to forward the leave cases of any kind of leave 15 days before the leave applied, so that, leave is processed in time and sanctioned by the Competent Authority before proceeding on leave by any official.

Sd/-

S. Jatinder Singh, KAS
Director

No: - 179/PF/TSO/1104-1170/9
Dated: - 25-05-2019

Copy to the:-

1. Joint Director, Administration, FCS&CA, Department, Jammu.
2. Chief Accounts Officer, FCS&CA, Department, Jammu.
3. Deputy Director, Supplies/P&R/P&S, FCS&CA, Department, Jammu.
4. All Assistant Directors, Department of FCS&CA, Jammu.
5. PA to Director, FCS&CA, Department, Jammu.
- ✓ 6. I/C Website.
7. Circular Order file, Stock file.

Deputy Director (Supplies)
FCS&CA Department
Jammu
25/5